

2023-2024



1510 Lake Road
Dyersburg, TN 38024
www.dsc.edu

USE
BLACK
INK
ONLY

2023–2024 Verification Worksheet Dependent Student

Your 2023-2024 Free Application for Federal Student Aid (FAFSA) was selected for review in a process called verification. The law says that before awarding Federal Student Aid, we may ask you to confirm the information you and your parents reported on your FAFSA. To verify that you provided correct information, we will compare your FAFSA with the information on this worksheet and with any other required documents. If there are differences, your FAFSA information may need to be corrected. **You and the parent whose information was reported on the FAFSA must complete and sign this worksheet**, attach any required documents, and submit to the Office of Financial Aid at Dyersburg State. We may ask for additional information. If you have questions about verification, contact us as soon as possible so that your financial aid will not be delayed.

Student's Information

Student's Name

Student's M.I.

Student I.D.

Student's Street Address (include apt. no.)

Student's Date of Birth

City

State

Zip Code

Student's Phone Number (include area code)

Student's Family Information

List below the people in your parent(s)' household. "Parent" means your legal (biological and/or adoptive) parent or your stepparent.

Include:

- The student
- The parents (including a stepparent) even if the student doesn't live with the parents.
- The parents' other children if the parents will provide more than half of the children's support from July 1, 2023 through June 30, 2024, or if the other children would be required to provide parental information if they were completing a FAFSA for 2023-2024. Include children who meet either of these standards, even if a child does not live with the parents.
- Other people if they now live with the parents and the parents provide more than half of the other person's support, and will continue to provide more than half of that person's support through June 30, 2024.

Include the name of the college for any household member, excluding your parent(s), who will be enrolled, at least half time in a degree, diploma, or certificate program at a postsecondary educational institution any time between July 1, 2022, and June 30, 2023.

If more space is needed, attach a separate page with the student's name and ID at the top.

Full Name	Age	Relationship	College	Will be Enrolled at Least Half Time
<i>Marty Jones (example)</i>	<i>18</i>	<i>Self</i>	<i>Central University</i>	<i>Yes</i>

Student's Tax Information

Check all boxes that apply

- I, the student, **DID** (or will) file a 2021 tax return
- Check here if you used the IRS Data Retrieval Tool on the FAFSA to transfer your 2021 tax return information into your FAFSA.
- Check here if you have not yet used the IRS Data Retrieval Tool on the FAFSA, but will use the tool to transfer your 2021 income tax return information into your FAFSA.
- Check here if you were unable or chose not to use the IRS Data Retrieval Tool on the FAFSA, and instead will provide the institution with a copy of your **2021 tax return transcript or a signed copy of the 2021 income tax return and applicable schedules.**

A **2021 IRS Tax Return Transcript** may be obtained through:

- **Get Transcript by Mail:** Go to www.irs.gov. Click "Get Your Tax Record." Click "Get Transcript by Mail." Make sure to request the "Return Transcript" and **NOT** the "Account Transcript." The transcript is generally received within 10 business days from the IRS's receipt of the online request.
- **Get Transcript Online:** Go to www.irs.gov. Click "Get Your Tax Record." Click "Get Transcript Online." Make sure to request the "Return Transcript" and **NOT** the "Account Transcript." To use the Get Transcript Online tool, the user must have (1) access to a valid email address, (2) a text-enabled mobile phone (pay-as-you-go plans cannot be used) in the user's name, and (3) specific financial account numbers (such as a credit card number or an account number for a home mortgage or auto loan). The transcript displays online upon successful completion of the IRS's two-step authentication.
- **Automated Telephone Request:** 1-800-908-9946. Transcript is generally received within 10 business days from the IRS's receipt of the telephone request.
- **Paper Request Form:** IRS Form 4506T-EZ or IRS Form 4506-T. The transcript is generally received within 10 business days from the IRS's receipt of the paper request form.

Please check one

- Check here if a 2021 IRS Tax Return Transcript(s) or a signed copy of the 2021 income tax return and applicable schedules is provided.
- Check here if a 2021 IRS Tax Return Transcript(s) or a signed copy of the 2021 income tax return and applicable schedules will be provided later.

The school cannot complete the verification process until the tax return information has been submitted.

I, the student, **DID NOT** file a 2021 tax return *because*:

- I did not work and had no income earned from work in 2021.
- I did work in 2021, but I am not required to file a 2021 tax return.

Complete the information below AND attach a W-2 form for each job you had in 2021.

Employer's Name	2021 Amount Earned	W-2 Attached? Yes / No

Parent's Information

Check all boxes that apply

"Parent(s)" is your parent with whom you live or most recently lived and step-parent, if remarried.

- My parent(s) **DID** (or will) file a 2021 tax return
 - Check here if your parent(s) used the IRS Data Retrieval Tool on the FAFSA to transfer 2021 tax return information into the student's FAFSA.
 - Check here if your parent(s) have not yet used the IRS Data Retrieval Tool on the FAFSA, but will use the tool to transfer 2020 IRS income tax return information into the student's FAFSA.
 - Check here if your parent(s) were unable or chose not to use the IRS Data Retrieval Tool on the FAFSA, and instead will provide the institution with a 2021 IRS Tax Return Transcript(s) or a signed copy of the 2021 income tax return and applicable schedules.
- If you or your parent(s) filed, or will file, an amended 2021 IRS tax return, you must contact the financial aid office.
- If your parent(s)/stepparent are married, but filed separately, both must submit 2021 tax return information.

A **2021 IRS Tax Return Transcript** may be obtained through:

- Get Transcript by Mail: Go to www.irs.gov. Click "Get Your Tax Record." Click "Get Transcript by Mail." Make sure to request the "Return Transcript" and **NOT** the "Account Transcript." The transcript is generally received within 10 business days from the IRS's receipt of the online request.
- Get Transcript Online: Go to www.irs.gov. Click "Get Your Tax Record." Click "Get Transcript Online." Make sure to request the "Return Transcript" and **NOT** the "Account Transcript." To use the Get Transcript Online tool, the user must have (1) access to a valid email address, (2) a text-enabled mobile phone (pay-as-you-go plans cannot be used) in the user's name, and (3) specific financial account numbers (such as a credit card number or an account number for a home mortgage or auto loan). The transcript displays online upon successful completion of the IRS's two-step authentication.
- Automated Telephone Request: 1-800-908-9946. Transcript is generally received within 10 business days from the IRS's receipt of the telephone request.
- Paper Request Form: IRS Form 4506T-EZ or IRS Form 4506-T. The transcript is generally received within 10 business days from the IRS's receipt of the paper request form.

Please check one

- Check here if a 2021 IRS Tax Return Transcript(s) or a signed copy of the 2021 income tax return and applicable schedules is provided.
- Check here if a 2021 IRS Tax Return Transcript(s) or a signed copy of the 2021 income tax return and applicable schedules will be provided later.

The school cannot complete the verification process until the tax return information has been submitted.

- My parent(s) **DID NOT** file a 2020 tax return *because*:
 - My parent(s) did not work and had no income earned from work in 2021.
 - My parent(s) worked in 2020, but will not be required to file a 2021 tax return.

Complete the information below AND attach a W-2 form for each job in 2021.

Employer's Name	Whose income? Father / Stepfather Mother / Stepmother	2021 Amount Earned	W-2 Attached? Yes / No

Student's Signature

Date

Parent's Signature

Date

Certification and Signatures: Each person signing this worksheet certifies that all of the information on it is complete and correct. The student and one parent must sign and date. If you purposely give false or misleading information on this worksheet, you may be fined, be sentenced to jail, or both.

When you have completed this form, please return it along with all requested documents to the financial aid office. You can either mail, (1510 Lake Rd., Dyersburg, TN 38024) fax (731-286-3354) or drop off at any of our 3 locations.

Dyersburg State Community College does not discriminate against students, employees, or applicants for admission or employment on the basis of race, color, religion, creed, national origin, sex, sexual orientation, gender identity/expression, disability, age, status as a protected veteran, genetic information, or any other legally protected class with respect to all employment, programs, and activities sponsored by Dyersburg State Community College. The following staff has been designated to handle inquiries regarding non-discrimination policies: Equity Officer, equity@dsc.edu, Eller Administration Building, Room 231, 1510 Lake Road, Dyersburg, TN 38024, (731) 286-3316 or Dean of Student Services, Deputy Title IX Coordinator, fultz@dsc.edu, Student Center, Room 123, 1510 Lake Road, Dyersburg, TN 38024, (731) 286-3234. Dyersburg State Community College's policy on nondiscrimination can be found at <http://www.dsc.edu/node/6332>. A Tennessee Board of Regents Institution