Setup Email on Android/iPhone using the Microsoft Outlook App

- 1. If not already installed, please download the **Microsoft Outlook mobile app** by doing one of the following:
 - a. Go to <u>https://w2.outlook.com/l/mobile?WT.mc_id=Outlook_Homepage_V2</u>, enter your phone number and have a link sent to your mobile device.
 - b. Scan the QR code to get re-directed to the appropriate download store.
 - c. From your device go directly to the appropriate store; Appstore for Apple and Play Store for Android.
- 2. Install and open the Microsoft Outlook mobile app.



3. Choose ADD ACCOUNT.



4. Enter the users **DSCC email address** (e.g. **username@dscc.edu)** and then choose **CONTINUE**.



5. Enter **your DSCC password** (the same password used for MyDSCC and eLearn) and press **Sign in**.

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Office 365	
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Enter password Password	5
Forgot my password	
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6. At the add another account page choose **MAYBE LATER.**

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- 7. Choose turn on to enable notifications
- 8. Choose Allow notifications

Additional information and helpful tips can be found at:

https://support.microsoft.com/en-us/outlook