

The Employment Opportunities for Students link on the Dyersburg State web page is provided as a service to the community. Employers seeking to post a job announcement should contact the Career Counselor, Carol Pham, at [cpham@dsc.edu](mailto:cpham@dsc.edu) or 901-475-3105. Or, employers can contact the Counselor/Career Services Coordinator, Carmen Pfeifer, at [pfeifer@dsc.edu](mailto:pfeifer@dsc.edu) or call 901-475-3137.

Employers are solely responsible for their postings. DSCC is not responsible for any employment decisions made by any entity posting jobs on this site. DSCC has sole discretion to restrict postings on this site. DSCC does not make any representations regarding the accuracy or validity of the information posted by employers and does not endorse any business or organization. Job announcements that contain inaccurate, false, or misleading information or material that exploits people or appears to be posted solely to solicit personal information will be refused at the discretion of the site manager. Announcements containing information that is irrelevant to the job opportunity being presented will be refused.

**Job Title: Full-time Teller, Centennial Bank, Medina**

**Business/Location:** 329 Old Medina St, Medina, TN 38355

**Requirements:**

- Banking experience is required.
- Please see the full position description at [www.mycentennial.bank](http://www.mycentennial.bank). Select About, then select Careers.

**Responsibilities include but are not limited to:**

- Exhibit attention to detail, learn and apply policies and procedures, and perform basic mathematical tasks.
- Stay current on regulatory changes.
- Operate computer and applicable computer programs efficiently.
- Greet customers, answer phone, and assess customer needs.
- Perform all teller duties including, but not limited to, duties listed on the rotating teller checklists.
- Process deposits, withdrawals, payments, and other cash/check transactions accurately.
- Explain, promote, and sell products or services such as deposit accounts, cashier's checks, etc.
- Balance teller drawer accurately.
- Balance vault and ATM accurately – rotating duty with other tellers.
- This list is not considered to be an all-inclusive list of job responsibilities. Other responsibilities may be added in the future as deemed necessary.

**Contact Information:** Renee Morris at [rmorris@mycentennial.bank](mailto:rmorris@mycentennial.bank)

**Send Resume to:** Please indicate which position and location you are interested in. Apply online at <https://www.mycentennial.bank/about/careers.html>. Application closes June 16, 2024.

- Scroll to Career Opportunities.
- Click to Search Current Job Openings.

Do you need help developing a resume or cover letter? Could you use some tips to prepare for an interview? Contact Carol Pham, Career Counselor, at 901-475-3105 or email at [cpham@dsc.edu](mailto:cpham@dsc.edu) or contact Ms. Carmen Pfeifer, Counselor/Career Services Coordinator at 901-475-3137 or email [pfeifer@dsc.edu](mailto:pfeifer@dsc.edu). Check out the DSCC [Career Counseling](http://www.jobs4tn.gov) webpage. Upload your resume to: [www.jobs4tn.gov](http://www.jobs4tn.gov).