

The Employment Opportunities for Students link on the Dyersburg State web page is provided as a service to the community. Employers seeking to post a job announcement should contact the Career Counselor, Carol Pham, at [cpham@dsc.edu](mailto:cpham@dsc.edu) or 901-475-3105. Or, employers can contact the Counselor/Career Services Coordinator, Carmen Pfeifer, at [pfeifer@dsc.edu](mailto:pfeifer@dsc.edu) or call 901-475-3137.

Employers are solely responsible for their postings. DSCC is not responsible for any employment decisions made by any entity posting jobs on this site. DSCC has sole discretion to restrict postings on this site. DSCC does not make any representations regarding the accuracy or validity of the information posted by employers and does not endorse any business or organization. Job announcements that contain inaccurate, false, or misleading information or material that exploits people or appears to be posted solely to solicit personal information will be refused at the discretion of the site manager. Announcements containing information that is irrelevant to the job opportunity being presented will be refused.

## **Job Title: 20 hours or less a week, Helpdesk, Dyersburg State Community College, Dyersburg and Covington locations**

### **Business/Location:**

DSCC Campus, 1510 Lake Rd., Dyersburg, TN

Jimmy Naifeh Center, 3149 U.S. – 51 S. Covington, TN

### **Requirements:**

- Training will be provided.
- CIT/CIS knowledge is helpful, but NOT required.
- Must be enrolled in at least 6 credit hours at any state college.
- \$10/hour

### **Responsibilities include but are not limited to:**

- Monday – Friday morning shifts available
- Monday/Wednesday afternoon shifts available
- Work schedule is subject to change to accommodate Helpdesk coverage but any change will not interfere with your class schedule.

**Contact Information:** Please contact John Grijalva at [grijalva@dsc.edu](mailto:grijalva@dsc.edu) for more information.

**Send Resume to:** Please contact John Grijalva at [grijalva@dsc.edu](mailto:grijalva@dsc.edu) for more information.

Do you need help developing a resume or cover letter? Could you use some tips to prepare for an interview? Contact Carol Pham, Career Counselor, at 901-475-3105 or email at [cpham@dsc.edu](mailto:cpham@dsc.edu) or contact Ms. Carmen Pfeifer, Counselor/Career Services Coordinator at 901-475-3137 or email [pfeifer@dsc.edu](mailto:pfeifer@dsc.edu). Check out the DSCC [Career Counseling](#) webpage. Upload your resume to: [www.jobs4tn.gov](http://www.jobs4tn.gov).